Ontario
Department of
Education

professional education of secondary school teachers

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summer courses 1970
full-year courses 1970-71

Qualifications for Admission to Colleges and Faculties of Education

Certification

Summer Schools operated by Colleges and Faculties of Education

Employment of Secondary School Teachers

circular 43

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For Department of Education Summer Courses
see **General Announcement Summer Courses 1970**

Ontario Department
of Education

Ontario Colleges of Education

Althouse College of Education
The University of Western Ontario
London, Ontario

The College of Education
University of Toronto
371 Bloor Street West
Toronto 5, Ontario

McArthur College of Education
Queen's University
Kingston, Ontario

Faculties of Education

Lakehead Faculty of Education
Lakehead University
Thunder Bay, Ontario

Teacher Education Section
Faculty of Education
University of Ottawa
Ottawa, Ontario

Table of contents

I – Admission to the Teaching Profession in Ontario

A – General requirements

B – Programs available and admission requirements

1. Program leading to the Interim High School Assistant's Certificate, Type B.
   (a) The Regular One-Year Programs
   (b) The Summer Programs
      (i) The Completing Summer Courses
      (ii) The Initial Summer Session for "Mature Students"
      (iii) The Special Summer Program for Territorial Districts
      (iv) Program for Teachers with Professional Education (Professional Six-Weeks' Course).
2. Choice of Options (in the High School Assistant's Program).
3. Programs leading to the Interim Vocational Certificate, Type B.
4. Programs leading to the Interim Occupational Certificate, Type B, (Practical Subjects).
5. Program for Vocational Teachers of Commercial Subjects. (C2)
6. Program for Vocational Teachers of Commercial Subjects. (C3)
7. Special Program for Teachers of Physical Education for Girls.
8. Completing Summer Programs.
9. Home Economics Summer Programs.
10. Industrial Arts Summer Programs.
11. Programs in School Librarianship.
12. Programs in Physical and Health Education.

C – Letters of Standing

1. Secondary.
2. "Renewable".

D – Interchange of Ontario Teaching Certificates

E – Letters of Permission

II – Employment of secondary school teachers

A – General information

B – Procedures re engagement of summer program students

1. Instructions for boards re employing applicants eligible to attend an Initial Summer Session.
2. Instructions for prospective applicants for an Initial Summer Session.
3. Summary of Procedure.

III – Type A Seminars and special summer programs

1. Type A Seminars.
2. List of Type A Seminars offered in 1970.
3. Business and Commerce Programs leading to Intermediate and Specialist Certificates.
4. Vocational and Occupational Summer Programs leading to Type A Certificates.
5. Industrial Arts Program leading to Interim Specialist Certificate.
6. Physical and Health Education Programs leading to Interim Specialist Certificate.
7. School Librarianship Program leading to Specialist Certificate.

Summary of courses offered
(alphabetically arranged)

I – Admission to the teaching profession in Ontario

A – General requirements

citizenship

1

An applicant for admission to a college or faculty of education, or an applicant for a Letter of Standing shall

(a)

be a Canadian citizen, or

(b)

have status of Landed Immigrant.

X-Ray

2

Candidates for admission to a college of education are required to produce evidence of a negative tuberculin test reading or chest X-Ray taken within the preceding year.

B – Basic requirements for admission to colleges of education

1 – To a program leading to the Interim High School Assistant's Certificate, Type B

(a)

The Regular One-Year Programs

academic qualifications for High School Assistant's programs

(i)

Candidates for the Interim High School Assistant's Certificate, Type B, shall have an approved university degree, with at least 45 academic credits* subsequent to Grade 13 (or equivalent). This degree should have the appropriate concentration to support the choice of options. In this program two teaching options shall be chosen.

(ii)

The following colleges and faculties of education offer the regular one-year programs providing instruction and practice teaching leading to the Interim High School Assistant's Certificate, Type B, and Type A.

colleges offering academic programs

Althouse College of Education, The University of Western Ontario;

The College of Education, University of Toronto;

McArthur College of Education, Queen's University;

Teacher Education Section, The Faculty of Education, University of Ottawa**.

*
The definition of a credit is derived from the basic assumption that there are approximately 60 credits in a four-year course. From this it follows that 15 credits is equivalent to a university year, and a credit may be defined as one-fifteenth of a university year.

**
For students who are able to take instruction in French

colleges and faculties of education offering vocational and occupational programs

(iii)
Althouse College of Education and The College of Education, University of Toronto will, in 1970, offer programs leading to the Interim Vocational Certificates Type B and Type A, and the Interim Occupational Certificates, Type B and Type A, (Practical Subjects).

Industrial Arts Programs

(iv)
Programs leading to the Interim Intermediate and Specialist Certificates in Industrial Arts will be offered at the College of Education, Toronto, only.

Notes:
1
Details of programs offered by each college and conditions of admission are stated in the calendars of the respective colleges. Applications should be addressed to the college which the candidate plans to attend.
2
For information regarding courses leading to additional certificates in certain subjects, consult the calendars of the colleges of education.

(b)
The Summer Programs
(leading to the Interim High School Assistant's Certificate, Type B)

During the summer of 1970, the following sessions leading, upon completion of the full program to an Interim High School Assistant's Certificate, Type B, will be offered:

(i)
The Completing Summer Courses

eligibility for attendance

Candidates who completed successfully, an Initial Summer Session in 1969* and have been recommended by the Director of Education concerned upon the successful completion of a year of teaching, will have an opportunity to attend a Completing Session during the summer of 1970, **in the same centre in which they were in attendance at the Initial Session.**

(ii)
The Initial Summer Session for "Mature Students"

location of course

The first session of a two-summer sequence for "mature students" will be offered as follows:

for English-speaking students
at McArthur College of Education, Queen's University, Kingston.

for French-speaking students
at the Teacher Education Section, Faculty of Education, University of Ottawa, Ottawa.

*
Candidates who completed the Initial Summer Session prior to 1969 at one of the colleges of education may, if granted acceptance by the Registrar, complete their qualifications for certification by attending The College of Education, Toronto.

definition of "mature student"

To qualify as a "mature student" a candidate will be required to meet the following conditions:

— have an approved university degree,

— have reached the 26th birthday by September 1, 1970, and

— have a contract from an employing board to teach the secondary school grades in Ontario during the academic year 1970-71.

T.S.S.

A student who successfully completes the Initial Session of this course will qualify for a Temporary Secondary School Certificate (T.S.S.) valid for the year of issue in the secondary schools of Ontario.

Applications with documents proving eligibility should be sent as early as possible to:

for English-speaking students
The Registrar,
McArthur College of Education,
Queen's University,
Kingston, Ontario.

for French-speaking students
The Registrar,
Teacher Education Section,
Faculty of Education,
University of Ottawa,
Ottawa, Ontario.

(iii)
The Special Summer Program for Territorial Districts

location of course

The Initial Session of a special two-summer session will be offered in 1970 by the Faculty of Education, Lakehead University at Thunder Bay (Port Arthur) Ontario.

eligibility

To this course will be admitted a university graduate with an approved degree, who holds a contract with a school board and will teach for two years in a secondary school in a Territorial District of Northern Ontario.

Completing Course

The Completing Summer Session will be offered in 1970 at Lakehead University to students who:

eligibility

— have completed successfully the Initial Summer Course at Lakehead University in 1969, and

recommendation

— have been recommended by the Director of Education concerned upon the completion of a year of successful teaching, and

contract

— have a contract to teach in the Territorial Districts of Northern Ontario during the school year 1970-71.

(iv)
Program for Teachers with Professional Education (Professional Six-Weeks Course)

For English-speaking students

course content

A program for English-speaking students, of six weeks' duration, consisting of Administration and Professional Practice and an appropriate pattern of two secondary school options will begin on June 29 and end August 7.

location of course

This program will be offered at Toronto.

For French-speaking students

course content

A similar program for French-speaking students, of six weeks' duration will begin on July 2 and end on August 14.

location of course

This program will be offered at the Teacher Education Section, Faculty of Education, University of Ottawa.

eligibility

To these courses will be eligible candidates who have met the requirements for admission to the High School Assistant's Course, Type B, and

(a)

who, after failing a Completing or One-Year Program at a college of education, have been given permission to attend this program with a change of options, or

(b)

who hold an Ontario Interim Elementary School Teacher's Certificate, Standard 4, and wish to take an orientation course in preparation for teaching at the secondary level, or

(c)

who hold a Permanent Elementary School Teacher's Certificate, Standard 4, and who do not have a contract with a secondary school board, or

(d)

who have the academic standing necessary to qualify for a Letter of Standing having the force of an Interim High School Assistant's Certificate, Type B, and a teaching certificate valid in the secondary schools of a jurisdiction outside of Ontario, but whose teacher-training does not meet the requirements for Ontario certification, or

(e)

who are eligible for a Secondary School Letter of Standing but who wish to familiarize themselves with the Ontario school system.

Notes:

1

Business and Commerce may be chosen by candidates as a double option only, in one of the following fields: Accountancy, Marketing, or Secretarial. Candidates must qualify in either Bookkeeping or Shorthand through University credits, four-year commercial high school courses or by passing tests on the opening date of the program. Some previous skill in Typing is essential.

2

A person who holds a Letter of Standing having the force of an Interim High School Assistant's Certificate, Type B, or who has a contract with a secondary school board and holds a Permanent Ontario Elementary School Teacher's Certificate, Standard 4, is not required to take further training but may enrol in this course as a visitor to become more familiar with the methods in the subjects which he expects to teach in the secondary schools of Ontario.

2 – Choice of Options (in the High School Assistant's Program)

The policy governing the selection of options varies somewhat from college to college. The following information dealing with the choice of options is provided here for persons seeking general information regarding programs and options available at the colleges.

Details of programs offered in a specific college are available in the calendar of the college or upon direct enquiry addressed to the college concerned.

(a)
The First Option

Normally the candidate will be requested to choose at least one option from:
English, French, français, Geography, History, Latin, Mathematics, Science, Biology, Chemistry or Physics.

(b)
The Second Option

(i)
Frequently, candidates attending the One-Year Program choose as their second option one listed in 2(a) not previously chosen or Agriculture, Economics, Geology, German, Greek, Italian, Political Science, Psychology and Sociology, Russian or Spanish.

(ii)

second option for which no previous background is required

In some colleges candidates attending the One-Year Program are permitted to choose one of the following for which no previous university background is required.

Business and Commerce (Accounting, Data Processing, Marketing, or Secretarial), Elementary School, Industrial Arts, School Librarianship, Physical Education and Theatre Arts.

Note: *Business and Commerce Double Option*

Notwithstanding 2(a) both options may be taken in Business and Commerce but in one field only, (i.e., Accounting, Data Processing, Marketing or Secretarial).

(iii)

choice of second option for "mature students," without previous background

Candidates attending the summer programs as "mature students" may, subject to receiving permission from the Dean, choose as their second option one of the following for which no previous university background is required: Business and Commerce or Physical Education.

(iv)

Art, Music

One of Art (offered in the One-Year Program only), Music (Vocal or Instrumental and Vocal, offered both in the Summer Course and the One-Year Program) may, as a rule, be chosen, provided that the candidate has six university credits or background which the Dean considers satisfactory for admission.

(v)

Home Economics in the full-year course

Admission to the course for the Intermediate Certificate in Home Economics is restricted to candidates who submit evidence of graduation with an average standing of III Class Honours or 60%, whichever is higher, in at least five full, approved university courses in Home Economics.

in the summer course

A candidate with fewer than five courses will have an opportunity **for the last time during the summer of 1970** to embark upon a course leading, upon completion, to the Interim Intermediate Certificate in Home Economics through one, two or three additional summer courses, determined by the candidate's background. Part I will qualify the candidate to teach Home Economics in Grades 7 and 8 while completing work for the certificate in summer courses.

(vi)

Guidance

By permission of the Dean and the Professor of Guidance, the candidate may choose Guidance as an option. This option will be restricted to those who can satisfy the requirements of the colleges concerned.

options

Information regarding academic options offered in the Initial Summer Session is available from the registrar of the college concerned.

Notes:
(applicable to candidates for the summer programs)

(i)

double option in Business and Commerce

Prospective teachers of Business and Commerce may select two options in Business and Commerce (see Note Section I, B, 2(b) (ii), page 8.

(ii)

Music and Physical Education options

Candidates who have chosen the option of Music or Physical and Health Education and who are successful in the Completing Course for the following summer may receive, in addition to the Interim High School Assistant's Certificate, Type B, standing in the additional subject as indicated in the calendars of the colleges of education. For details of the Completing Program see Section I, B, 8, page 17.

(iii)

Home Economics option

Candidates who have chosen the option of Home Economics and who are successful in the Completing Program the following summer may receive, in addition to the Interim High School Assistant's Certificate, Type B, the Intermediate Home Economics Certificate.

3 – Programs leading to the Interim Vocational Certificate, Type B

(a)

The first seven-week summer session of a two-summer sequence leading to an Interim Vocational Certificate, Type B, will be offered in 1970 at Toronto only for English-speaking students, and at Ottawa, for French-speaking students. To this course will be admitted candidates who:

(i)

academic qualifications

have Ontario Grade 12 standing or equivalent, as approved by the college of education concerned, and

(ii)

approved trade experience

shall present satisfactory evidence of having had the prescribed recent practical trade experience, normally seven years at least two years of which shall have been in Canada in the field for which they seek professional training, and

Department of Labour License

(iii)
will hold the appropriate Department of Labour License, if required, and

contract

(iv)
show evidence of being engaged by a board to teach in a secondary school during the academic year 1970-71.

(b)

equivalencies

The following equivalencies for successful completion of a degree offered by a University or a diploma offered by a College of Applied Arts and Technology, or Ryerson Polytechnical Institute may be applied to reduce the number of years of acceptable wage-earning experience required for admission to courses leading to vocational teaching certificates:

alternative background acceptable in lieu of trade experience

(i)
4-year Architecture, Engineering, Nursing, or equivalent degree, as approved by the college of education concerned, plus 2 years of approved wage-earning experience,

(ii)
3 year C.A.A.T. or Ryerson diploma, plus 3 years of approved wage-earning experience,

(iii)
2 year C.A.A.T. or Ryerson diploma, plus 5 years of approved wage-earning experience,

(iv)
1 year of C.A.A.T. or Ryerson diploma, plus 6 years of approved wage-earning experience,

(v)
Grade 12 S.T. & T. Graduation Diploma with an acceptable major, plus 6 years of approved wage-earning experience,

(vi)
Grade 12 or equivalent, as approved by the college of education concerned, plus 7 years of acceptable wage-earning experience.

(c)
It is understood in all cases:

(i)
that Grade 12 standing is required for admission to the diploma course concerned,

(ii)
that the course content, the diploma designation and the wage-earning experience will be related (deal with the same technical area), and

(iii)
that any reduction in the number of years of wage-earning experience required will be made on the basis of the highest diploma held by the candidate.

(d)

requirements for certification

Before a candidate will be recommended for the certificate he shall complete successfully:

(i)
the one-year program (September to May) or

(ii)
the Initial and Completing seven-week summer program of professional training, and

(iii)
the appropriate Technical Proficiency Examination.

Note:
Candidates will take the Technical Proficiency Examinations between the Initial and Completing Sessions.

Food Administration and Fashion Design

(e)
Graduates of the Food Administration Course or the Course in Fashion and Design of Ryerson Polytechnical Institute, or of any other approved institution who, subsequent to their graduation have had one year of approved industrial experience will, upon applying, be admitted to the above program. After September 15, 1970, three years instead of one year of work experience will be required.

For Detailed information regarding qualifications and experience required for admission to courses leading to vocational certification for:

(i)
food and nutrition,

(ii)
nursing assistants,

(iii)
dental assistants, and

(iv)
textiles and clothing,
apply to:

The Director,
Technical and Industrial Arts Department,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario

OR

The Associate Registrar,
Althouse College of Education,
The University of Western Ontario,
1137 Western Road,
London, Ontario.

4 – Programs leading to the Interim Occupational Certificate, Type B, (Practical Subjects)

For candidates without approved professional training

location and dates of occupational training courses

The first seven-week summer session of a two-summer sequence leading to an Interim Occupational Certificate, Type B (Practical Subjects) will be offered in 1970 at Toronto, commencing June 29 and ending August 14, for candidates who:

academic qualifications

(a)
have Ontario Grade 12 standing as approved by the colleges of education concerned, and

practical experience

(b)
have 7 years of approved practical experience in three service and/or trade areas, at least two years of which shall have been in Canada, and

technical proficiency test

(c)
pass in the appropriate Technical Proficiency Examination when offered, and

contract

(d)
show evidence of being engaged by a board to teach practical subjects in the Occupational program in a secondary school during the academic year 1970-71.

For candidates with approved professional training

(e)
If a sufficient number of candidates apply, a six-week program commencing June 29 and ending August 7 (two weeks for each subject) leading to the Interim Occupational Certificate, Type B, (Practical Subjects) will be offered in the following subjects:

courses available

Care of the Sick and Family Care, Custodial Services, Electrical Appliance Repair, Food Preparation and Hygiene, Painting and Decorating, Personal Grooming, Retail Sales, Rough Carpentry, Service Station Operation, Sewing and Alterations, Small Engines, Trowel Trades, Waiter and Waitress Training, and Welding.

(f)
To this program* may be admitted candidates who meet the general admission requirements. See I B 4 (a), (b), (c) and (d), pages 11 and 12, and in addition:

professional qualifications and experience

(i)
hold an Interim or Permanent Elementary School Teacher's Certificate and have 3 years of related industrial experience, or

alternate qualifications

(ii)
hold an Interim or Permanent Elementary School Certificate and an Intermediate Home Economics Certificate, or

(iii)
hold an Interim or Permanent Elementary School Teacher's Certificate and an Intermediate Industrial Arts Certificate, or

(iv)
hold an Interim Vocational Certificate, Type B, or

(v)
have standing in all professional courses leading to an Interim Vocational Certificate, Type B, and not less than 40% average on the Technical Proficiency Examinations and have had approved practical experience in three occupational or service trade areas, and

contract

(vi)
have a contract to teach Occupational (Practical) subjects for the following school year.

requirements for certification

(g)
Before candidates for the above-mentioned program may be recommended for certification they:

* This is normally a two-summer program

(i)
will be required to pass three Technical Proficiency Examinations in November following the final summer program, and

(ii)
will submit acceptable Subject Analyses, Courses of Study, Shop Plans, and Equipment Lists.

Note:
Candidates who do not have the necessary work experience will be required to take a second six-week program of practical subjects.

5 – Program for Vocational Teachers of Commercial Subjects (C2)

(a)

location and dates of C2 courses

Commercial-Vocational Courses of a two-summer sequence will be offered at Toronto in 1970, commencing June 29 and ending July 31. These courses lead to the Interim Commercial-Vocational Certificate, Type B, valid in any secondary school **for teaching only those commercial subjects named on the certificate.**

(b)

(i)

eligibility university graduates

Graduates of an accredited university with standing acceptable to the Dean who are not eligible for the High School Assistant's program may qualify for admission to any one of the courses offered.

(ii)

Ryerson graduates or equivalent

Graduates of the three-year Secretarial Science Course at the Ryerson Polytechnical Institute or of any other educational institution whose program is equivalent in content and standard, may qualify for admission to the Typewriting, Office Practice and Shorthand courses.

(iii)

C.A., C.G.A., R.I.A.

Applicants holding diplomas as Chartered Accountants, Chartered General Accountants, and Registered Industrial Accountants may qualify for admission to the Bookkeeping and Accounting course.

(iv)

contract

Applicants must submit evidence that they have obtained a contract with a secondary school board to teach the business subjects for which they receive certification upon successful completion of this course.

(c)

teaching options

Applicants proceeding toward an Interim Commercial-Vocational Certificate, Type B, may choose one of the following courses:

(i)
Bookkeeping and Accounting

(ii)
Typewriting and Office Practice

(iii)
Typewriting, Office Practice and Shorthand.

The course followed determines the skills or subjects for which the certificate is valid in a secondary school.

(d)

(i)

subjects of certification

Applicants who select the Bookkeeping and Accounting course will be certified to teach Bookkeeping and Accounting, Recordkeeping, and Business Practice and may also be certified for other related subjects.

(ii)

Applicants who select the Typewriting and Office Practice course will be certified to teach Typewriting, Grades 9 and 10, and Office Practice. These teachers may also be certified for other related subjects. Teachers who select the Typewriting, Office Practice and Shorthand courses will be certified to teach these three subjects and may also be certified to teach related subjects.

qualifying examinations

Applicants for any of these courses may be required to try qualifying examinations in the field of their choice at the option of the Admissions Committee. All applications for these courses must be received prior to June 1.

qualifications for permanent certificate

Applicants who are accepted for these courses and who, after one year's successful teaching complete a second summer course in 1971, will be granted an Interim Commercial-Vocational Certificate, Type B (subjects named), valid for five years. A permanent Commercial-Vocational Certificate (subjects named), may be issued after two years of teaching experience if the quality of the teacher's work has been satisfactory and he has completed eight full courses toward an approved university degree. Upon completion of the degree, teachers may apply to the Department of Education for an Interim High School Assistant's Certificate, Type B, and will be eligible to proceed towards Commercial Specialist status.

Detailed information regarding this course as well as information regarding examinations, should be obtained immediately from:

The Director,
Business and Commerce Department,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario.

Candidates are advised to obtain from The College, a statement of eligibility for admission before a contract is made with a school board.

6 – Program for Vocational Teachers of Commercial Subjects (C3)

(a)

location and dates of C3 courses

Parts I, II and III of Commercial-Vocational Courses of a three-summer sequence will be offered at Toronto and Parts II and III will be offered, if sufficient numbers apply, at Ottawa in 1970, commencing June 29 and ending July 31. These courses lead to an Interim Commercial-Vocational Certificate, Type B, valid in any secondary school for teaching only the Commercial subjects named on the certificate. These courses offer preparation in methodology for the subjects of Typewriting, Office Practice, Shorthand, and Marketing, but not for Bookkeeping or Accounting.

limitations of Commercial-Vocational Certificates

(b)

Teachers of Business and Commerce subjects who are proceeding to Commercial-Vocational certificates in limited fields of commercial work shall not be asked to teach other commercial subjects for which they have no background or training. It is essential that these teachers be given a clear understanding of the subjects for which they will be responsible on a full-time basis before contracts are signed.

If a school is unable to obtain the services of at least one teacher who is fully qualified in Business and Commerce subjects and who holds a High School Assistant's Certificate, it must not introduce Grade 10 of the Business and Commerce Branch.

eligibility

(c)

To these five-week courses may be admitted applicants who submit the following:

O.S.S.H.G. Diploma

(i)

an Ontario Secondary School Honour Graduation Diploma or equivalent, and

experience

(ii)

a statement satisfactory to The College of Education, from an employer or employers that the applicant has had at least five years' acceptable office or merchandising experience, and

qualifying examinations

(iii)

evidence that the applicant has passed the required qualifying examinations in Shorthand, Typewriting or Marketing, and

contract

(iv)

evidence that the applicant has obtained a contract with a secondary school board to teach business subjects in which he has passed the qualifying examinations.

Note:
Graduates of the Marketing Management or Retail Administration options of the three-year course at Ryerson Polytechnical Institute must submit similar statements testifying to at least two years of acceptable office or merchandising experience subsequent to graduation from the Ryerson Polytechnical Institute.

teaching options

(d)

Applicants proceeding toward an Interim Commercial-Vocational Certificate, Type B, may choose one of the following courses:

(i)

Typewriting and Office Practice

(ii)

Typewriting, Office Practice and Pitman Shorthand

(iii)

Marketing.

The course taken determines the skills or subjects for which the certificate is valid in a secondary school.

subjects of certification

(e)

Applicants who select the Typewriting and Office Practice course may be certified to teach other related subjects. Teachers who select the Typewriting, Office Practice and Shorthand course may be certified to teach these three subjects and may also be certified to teach related subjects.

Typewriting, Office Practice and Shorthand

Marketing

Applicants who select the Marketing course may be certified to teach Retail Merchandising, Grades 9 and 10, and Marketing Grades 11 and 12, and may be certified to teach related subjects in the marketing field.

examination regulations

(f)

Qualifying examinations will be offered at The College of Education, Toronto in March, April and May. Prior arrangements for writing the examinations must be made through The College of Education. Special arrangements may be made prior to May 15, to write examinations in designated examination centres outside Toronto. No qualifying examinations will be offered after May 31, 1970.

progression towards permanent certification

(g)

If the applicant is successful in the summer courses and in teaching, the employing board will not be required to advertise the position during the teacher's second year of teaching. After the third summer course the successful candidate will receive an Interim Commercial-Vocational Certificate, Type B (subjects named). This certificate will be valid for five years. A permanent Commercial-Vocational Certificate (subjects named), may be issued after two years of experience if the quality of the teacher's work has been satisfactory and the teacher has completed eight full courses toward an approved university degree. Upon award of his degree, the teacher may apply to the Department of Education for an Interim High School Assistant's Certificate, Type B, and will be eligible to proceed toward Commercial Specialist status.

Detailed information regarding this course as well as information regarding examinations should be obtained immediately from:

The Director,
Business and Commerce Department,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario.

Candidates are advised to obtain from the college, a statement of eligibility for admission before a contract is made with a school board.

7 – Special Program for teachers of Physical Education for Girls

(a)

A special secondary school six-week summer program in Physical and Health Education **will be offered by The College of Education, Toronto, for the last time, during the summer of 1970,** commencing June 29 and ending August 7.

conditions for granting Letter of Permission

(i)

Where no qualified applicant or person attending the Initial Course as a mature student choosing Physical Education as an option is available, a contract to teach Physical Education in a secondary school for the school year 1970-71 (see Section II, A, 1(f), page 25) may be given by a board which has requested from the Registrar of the Department of Education a Letter of Permission to employ a female teacher who holds a Permanent Elementary School Teacher's Certificate, an Ontario Secondary School Honour Graduation Diploma (or equivalent) and has been issued a Statement of Provisional Acceptance for the program from The College of Education.

conditions for renewal of contract

(ii)

A contract may be renewed from year to year without advertising, on evidence of satisfactory teaching and progress, following the first year of secondary school teaching, towards an Arts or Science degree. At least one university course per year and at least three courses every two-year period will be required. When a teacher obtains an Interim High School Assistant's Certificate, Type B, this special summer program in Physical and Health Education will be accepted as the equivalent of Part I of the Intermediate Certificate in Physical Education for secondary schools. It will be counted as one unit in Physical and Health Education for elementary schools if the teacher does not finish the degree and returns to teaching in elementary schools.

program limitations

(b)

A teacher engaged under the conditions outlined in this section may not be employed by a board unless half the teacher's periods in the week will be devoted to Physical and Health Education. This fraction of time and the other subjects which she will teach must be carefully set forth in Form 700 by the Secretary of the Board. A Statement of Applicant certifying that the teacher concerned is willing to attend the Program should be attached to the request for a Letter of Permission.

8 – Completing Summer Programs

course content

(a)

A special Completing Program of seven weeks, consisting of the professional (foundation) subjects offered by the college, and further study in the two optional subjects taken in the Initial Program, will be given in the summer of 1970 at Toronto and Thunder Bay. This

eligibility

program will be available to candidates who have completed successfully the initial eight-week summer program of 1969 or earlier, have taught satisfactorily during a complete school year on a Temporary Secondary School Certificate and have been recommended by the Principal and the Director of Education concerned.

Candidates will attend the Completing Session in the same centre in which they were in attendance at the Initial Session in 1969.

dates of course

The Completing Program will begin on June 29 and end on August 14. Applications for candidates who obtained Temporary Secondary School Certificates in 1969 will be submitted to the Registrar of the Department of Education through the principals of the secondary schools on Form 901 in April. Candidates who qualified for Temporary Secondary School Certificates prior to 1969 should apply to the Registrar of the Department of Education before May 15, 1970 for admission. Candidates will receive notice of acceptance about May 30.

information regarding application

(b)

Candidates who, in 1970, complete successfully the first Vocational, Occupational, Commercial-Vocational summer programs and who teach satisfactorily in their field of certification during the complete school year 1970-71 may be recommended by their principal and superintendent concerned for the second summer program in 1971.

(c)

Vocational and Occupational Courses

Completing seven week programs in subjects leading to an Interim Vocational Certificate, Type B, will be given in Toronto and London in 1970. Completing seven-week professional programs in Occupational subjects leading to an Interim Occupational Certificate, Type B (Practical Subjects) will be given in Toronto and London in 1970.

These courses will commence on June 29 and end on August 14.

9 – Home Economics Summer Program

(for teachers who hold a basic Certificate)

discontinuance of seminar for graduates

The summer seminar leading to the Intermediate Certificate for graduates with university courses in Home Economics will not be given at The College of Education, University of Toronto in 1970.

candidates with E.S.T. Certificates

A candidate with an elementary school teaching certificate will have an opportunity **for the last time during the summer of 1970** to embark upon a three-summer course leading to the Intermediate Certificate in Home Economics. The Elementary Certificate in Home Economics, valid in Grades 7 and 8, will be granted on the successful completion of Part I.

Part I (London)

Part II (Toronto)

Parts III and IV (Toronto)

Part I of this sequence will be offered at Althouse College of Education, The University of Western Ontario, in 1970, and Part II will be given at The College of Education, University of Toronto. In addition, Parts III and IV of the former four-summer sequence will be offered at The College of Education, Toronto, in 1970.

Schedule Year	**Former Program**	**Revised Program**
1970	Part III & IV (Toronto)	Part I (London) Part II (Toronto)
1971	Part IV (Toronto)	Part II (Toronto) Part III (Toronto)
1972		Part III (Toronto)

Candidates who have earned standing in one or more parts of the program and are unable to attend summer courses to complete requirements by 1972 should request a special ruling from the Registrar of the college concerned.

discontinuance of courses

These summer courses will not be given after 1972. Teachers without a university Home Economics background, who wish to qualify to teach Home Economics, may do so by taking five approved university courses in Home Economics followed by one summer seminar at The College of Education, University of Toronto.

10 – Industrial Arts Summer Program

(a) Programs leading to the Elementary Certificate in Industrial Arts

The following programs will be offered at Toronto only:

(i)

revised program

A revised program of two seven-week courses will replace the former program of three five-week courses.

dates of courses

Part I will be offered from June 29 to August 14, 1970.

Parts II and III of the former five-week program will be offered in 1970 from June 29 to July 31.

(ii)

eligibility

Part I — To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario.

Part II — To Part II may be admitted a candidate who has successfully completed Part I.

Part III — To Part III may be admitted a candidate who has successfully completed Part II.

(iii)

Candidates will be able to complete requirements for this certificate according to the following schedule:

Schedule Year	Former Program	Revised Program
1970	Parts II and III	Part I
1971	Part III	Parts I and II
1972		Parts I and II

(b) Program for the Interim Supervisor's Certificate

This program has been discontinued.

(c) Program for the Interim Intermediate Certificate

(i)

Part I will not be offered in 1970.

(ii)

Parts II and III will be offered from June 29 to July 31, 1970.

eligibility
Part II

(iii)
To Part II may be admitted a candidate who has successfully completed either Part I of the Intermediate program or who holds an Interim Supervisor's Industrial Arts Certificate.

Part III

(iv)
To Part III may be admitted a candidate who has successfully completed Part II of the Intermediate program.

Note:
For those candidates who can meet the admission requirements **Part I will be offered in 1971 for the last time,** provided that sufficient candidates apply.

summer program schedule

Candidates will be able to complete requirements for the Interim Intermediate Industrial Arts Certificate through the summer program, according to the following schedule:

Year	**Courses Offered**
1970	Parts II and III
1971	Parts I and II
1972	Part II
1973	Part III

(d)
Program for the Interim Specialist Certificate in Industrial Arts.

(See Section III, 5, page 31.)

11 – Programs in School Librarianship

The following six-week program will be offered commencing June 29 and ending August 7.

Part I

(a)
Part I of a two-summer sequence, leading to the Intermediate Certificate in School Librarianship.

location of course

(i)
This course will be offered only at McArthur College of Education, Queen's University, Kingston.

eligibility

(ii)
To Part I will be admitted candidates who:
hold an Interim High School Assistant's Certificate, and
submit evidence of at least one year of successful teaching experience in an Ontario school.

Part II

(b)
Part II of a two-summer sequence leading to the Intermediate Certificate in School Librarianship

location of course

(i)
This course will be offered at Althouse College of Education, The University of Western Ontario, London.

eligibility

(ii)
To Part II will be admitted candidates who:
have successfully completed Part I, and
have submitted evidence of at least one year of successful library experience subsequent to completion of Part I.

(c)
Details regarding these courses are available from the following sources:

(i)
for candidates to Part I

The Registrar,
McArthur College of Education,
Queen's University,
Kingston, Ontario.

(ii)
for candidates to Part II

The Associate Registrar,
Althouse College of Education,
1137 Western Road,
London, Ontario.

(d)
Program leading to the Specialist Certificate in School Librarianship (see Section III, 7, page 32).

12 – Summer Programs in Physical and Health Education

(a)
Programs of six weeks, commencing June 29, and ending August 7, leading to the Intermediate Certificate, will be offered to teachers who have basic teaching certificates, in the following centres:

(i)
Part I (men and women) in Toronto only.

(ii)
Part II (women) in Kingston, London and Toronto.

Part II (men) in Toronto only.

(b)
For program leading to the Interim Specialist Certificate, see Section III, 6, page 32.

C – Letters of Standing

1 – Secondary

(having the force of a basic Interim Secondary School Certificate, Type B.)

conditions for granting

A Letter of Standing (Secondary) will be granted to a teacher qualified to teach in a secondary school in any country, provided that his qualifications meet the following conditions:

(a)

academic qualifications

that his academic qualifications as contained in official transcripts, meet the requirements which Ontario candidates must fulfil for a corresponding certificate,

(b)

professional training

that his professional training fulfils the requirements set for Ontario candidates,

language competence

(c)
that a candidate from outside Canada whose first language is other than English or French may be requested to meet the Special Committee in the Department of Education, to show evidence of a satisfactory command of English, or French, as the case may be, and

citizenship

(d)
that the citizenship requirements outlined in Section I 1. will be met.

A candidate may be required to attend the Special Six Weeks' Course for teachers with professional training.

conversion to Interim H.S.A., Type B

The holder of a Letter of Standing who has completed successfully one year of teaching in an Ontario secondary school may, with the recommendation of the supervisory officer concerned, apply to The Registrar of the Department of Education to have his Letter of Standing converted to an Interim High School Assistant's Certificate, Type B.

Letters of Standing are not issued at the Type A level.

Enquiries regarding Letters of Standing should be addressed to:

The Registrar,
Department of Education,
1 St. Clair Avenue West,
Toronto 195, Ontario.

2 – Renewable

condition for granting

A Letter of Standing (Renewable) is issued to a teacher who is qualified in another jurisdiction to teach only a special subject and who has taken teacher training extending over at least three years.

validity

A Letter of Standing (Renewable), qualifying the holder to teach only a special subject, is valid for a period of one or two years in the first instance, and may be renewed on the recommendation of the Director of Education concerned.

procedure for renewal

After ten months of teaching a person teaching on a Letter of Standing (Renewable) should send to the Registrar, 1 St. Clair Avenue West, Toronto 195, Ontario, the Letter of Standing (Renewable) with an outline towards a university degree. The name of the Director of Education concerned should accompany this information.

conditions of extension

A Letter of Standing (Renewable) will be extended for five years from the original date of issue, if the application for renewal is approved. Application for further renewal may be made at the end of the five-year period by sending a letter to the Registrar and enclosing the Letter of Standing (Renewable) and evidence of further progress towards a university degree.

conversion to Interim H.S.A., Type B

The holder of a Letter of Standing (Renewable) who has completed successfully one year of teaching his subject in an Ontario secondary school may, upon obtaining an approved university degree, apply for an Interim High School Assistant's Certificate, Type B, by writing to the Registrar and enclosing the Letter of Standing (Renewable) and an official transcript of his degree program.

D – Interchange of Ontario teaching certificates (Elementary and Secondary)

E.S.T. Std. 4 to Interim H.S.A.

1
The holder of a **Permanent** Elementary School Teacher's Certificate, Standard 4, may, upon accepting a contract from a board to teach in a secondary school, be granted an Interim High School Assistant's Certificate, Type B.

H.S.A. to Interim E.S.T. Std. 4

2
The holder of a **Permanent** High School Assistant's Certificate, may, upon accepting a contract from a board to teach in an elementary school, be granted an Interim Elementary School Teacher's Certificate, Standard 4.

H.S.A. or E.S.T. Std. 4 to Interim Vocational or Interim Occupational

3
The holder of a **Permanent** High School Assistant's Cer- Certificate who meets Department of Education requiretificate or a **Permanent** Elementary School Teacher's ments for Vocational or Occupational certification, may, upon accepting a contract from a board to teach a Vocational technical course or Occupational practical program of a secondary school, be recommended for an Interim Occupational Certificate, Type B, upon the successful completion of one seven-week summer session and after having obtained standing in the Technical Proficiency Examination. Acceptable assignments in Subject Analysis, Course of Study, Shop Plan and Equipment Lists must also be submitted.

Permanent Vocational Permanent Occupational Permanent Commercial-Vocational (plus degree) to Interim H.S.A. Type B

4
The holder of a **Permanent** Vocational Certificate, a **Permanent** Occupational Certificate (Practical Subjects) or a **Permanent** Commercial-Vocational Certificate, who has an approved university degree may be granted an Interim High School Assistant's Certificate, Type B.

E – Letters of Permission

definition

A Letter of Permission to employ an unqualified person is a document issued by the Registrar of the Department of Education **to a school board** that can produce satisfactory evidence that it has been unable to engage a qualified teacher, after advertising in the prescribed manner.

validity

This document is valid only for the school year, or portion thereof, for which it is issued.

Conditions under which a board may make application to the Registrar of the Department of Education for issuance of a Letter of Permission on behalf of an unqualified person are outlined in the following sections.

II–Employment of secondary school teachers

A – General information

1

(a)

granting preference to certified teachers

Before granting a Letter of Permission to a board to employ an uncertificated teacher, the Department of Education will require assurance that no applications for the teaching position have reached the board from:

(i)

certificated teachers,

(ii)

students enrolled in the full-year course at a college of education, or a faculty of education who will be fully qualified prior to school opening, or

(iii)

students enrolled in a summer course, who will hold full or partial certification to teach.

(b)

conditions for granting Letter of Permission

If a board, after advertising in the prescribed manner has received no satisfactory applications from a teacher qualified for the position, and has advertised again after May 15, the board may request the Registrar of the Department of Education to issue a Letter of Permission on behalf of an unqualified person.

Form 700

Such a request should be made by the board on Form 700, available from the Registrar, Department of Education, within two weeks of receiving an application from the unqualified teacher concerned.

(c)

citizenship and language requirements

A board is required, when requesting a Letter of Permission to engage an unqualified person who is not a Canadian citizen, to supply official proof that the person concerned has Landed Immigrant status. If the first language of the unqualified person is other than English or French, the board should ensure that his command of the language of instruction is acceptable.

(d)

Letters of Permission for principals and vice-principals

Letters of Permission on behalf of principals or vice-principals of secondary schools who are not qualified for these positions shall be requested from the Registrar of the Department of Education after a board has advertised in the prescribed manner without success.

(e)

(i)

waiver for on-course (S.S.P.) candidates

The employing board will advise the Department immediately if an applicant who is eligible for admission fails to attend the summer course or attends and fails to qualify for a certificate.

(ii)

If the board decides to retain the unqualified applicant it shall apply to the Registrar, Department of Education for a Letter of Permission on his behalf.

(f)

teachers on Letters of Permission in 1969-70

Positions held in 1969-70 by unqualified persons who cannot obtain full professional qualifications by September, 1970, must be advertised by the board. If no qualified teacher, student teacher, or applicant who is willing and eligible to attend the first session of a summer program of secondary school teacher-training in 1970, is available by May 15, and a further advertisement after May 15 fails to bring a satisfactory response, a board may request the Registrar of the Department of Education to issue a Letter of Permission on behalf of a person who does not hold a basic secondary school teaching certificate.

(g)

Temporary Letters of Approval (Form 705)

Temporary Letters of Approval for teachers to act as heads of departments or to teach subjects not covered by their certificates will be arranged with the Regional Director of Education, provided the teacher concerned holds the basic secondary school certificate for the section of the school in which he is employed and the position has been advertised in the prescribed manner without success.

2

on-course candidates

Positions of teachers who have completed the first summer session in any required sequence of summer training for secondary school teachers and are proceeding towards full qualification need not be advertised.

3

teachers on T.S.S. in private schools

An applicant who has completed a first summer program in 1970 leading to one of the certificates listed in this Circular and is now teaching in a private school shall request from the Regional Director of Education a supervisory visit.

B – Procedures regarding engagement of summer students

1 – Instructions for boards regarding the employment of applicants eligible to attend an Initial Summer Session

(a)

procedure of Board

Upon ascertaining that an applicant's academic qualifications and experience have been provisionally accepted by a college of education for attendance at a program in 1970, the Board shall forward to the Registrar of the Department of Education a completed Details of Employment Form (Form 704, available from the Department of Education) together with a Statement of Applicant (enclosed herewith) signed by the candidate.

Details of Employment Form (Form 704)

Letter of Approval of Employment

A Letter of Approval of Employment will then be issued by the Department of Education to the Secretary of the Board.

Forwarding Acceptance of Position Form

Upon signing a contract (or official Acceptance of Position document) with an applicant who has been provisionally accepted by a board, the Secretary of the Board should advise the applicant to forward immediately, a signed copy of the contract to the Registrar of the college.

(b)

failure of applicant to qualify

The employing board will advise the Department immediately if an applicant who is eligible for admission fails to attend the summer course, or attends and fails to qualify for a certificate. In either case the contract may be cancelled by either of the contracting parties.

2 – Instructions for prospective applicants for an Initial Summer Season

(a)

procedure of applicant

Applicants who wish to attend an Initial Summer session of a college of education should apply as early as possible to the college concerned for a Statement of Provisional Acceptance submitting: (i) an official transcript of courses, (ii) a birth certificate, (iii) in the case of a candidate wishing to attend a vocational summer course, letter(s) from employer(s) giving evidence of years of employment or experience other than as a student.

(b)

application to board

Upon receipt of a Statement of Provisional Acceptance issued for the 1970 session, a candidate may apply to a school board for a position.

(c)

Statement of Applicant

Before signing a contract with a board or an official Acceptance of Position document the candidate shall present a completed Statement of Applicant (attached to this circular) to the Secretary of the Board.

(d)

submission of documents by board to Registrar

The board will complete a Details of Employment Form (Form 704) supplied by the Department of Education, and will send the completed form of the Details of Employment and the Statement of Applicant to the Registrar of the Department of Education.

(e)

submission of contract

The candidate will forward to the college of education a copy of the signed contract or official Acceptance of Position document.

(f)

issuance of Letter of Approval

When the Registrar of the Department of Education has received from a board a completed Details of Employment Form and the completed Statement of Applicant attached, a Letter of Approval for the applicant's employment will be sent to the board.

(g)

admission to college

When all admission requirements are met the college will grant final admission.

3 – Summary of Procedure

Initiator of Action	Action
1 – *candidate*	As early in the year as possible an eligible candidate applies to the college of his choice for a Statement of Provisional Acceptance.
2 – *college*	College issues Statement of Provisional Acceptance.
3 – *candidate*	On receipt of Statement of Provisional Acceptance candidate applies to board for position.
4 – (i) *candidate*	Sends completed Statement of Applicant to Secretary of Board.
(ii) *board*	Board grants candidate signed contract (or official Acceptance of Position document). Board sends Details of Employment Form (Form 704) along with Statement of Applicant to Registrar of Department of Education.
5 – *candidate*	Sends copy of Contract or official Acceptance of Position document to the college.
6 – *Department of Education*	The Department sends a Letter of Approval to the Board.
7 – *college*	The College grants final admission.

III – Type A and specialist summer programs

1 – Type A Seminars

procedure for Type A ruling

Candidates who are eligible, in accordance with programs listed in Circular 649, and wish to qualify for Type A certification, should submit their university transcripts to The Director, Committee on Advanced Standing of the college of their choice, for Type A ruling.

eligibility

A summer program of six-weeks commencing on *June 29 and ending August 7 will be offered for teachers who:

(a)
hold an Interim High School Assistant's Certificate, and

(b)
possess the necessary academic qualifications to obtain an Interim High School Assistant's Certificate, Type A, (as outlined in Circular 649), and

(c)
have been recommended for attendance at a Type A seminar by the Director of Education concerned on the basis of their competence in their subject(s) of specialty, demonstrated in a classroom of an Ontario secondary school as a teacher of Type A subject(s).

late applications

Note:
Any applications for attendance at a Type A Seminar that reach the colleges after April 1, 1970, will be considered **late applications** and will be subject to the policy regarding late applications in effect at the university of which the college is a part.

*For corresponding dates in effect at The Teacher Education Section, Faculty of Education, University of Ottawa, check the calendar of the College.

2 Type A Seminars offered in 1970

(subject to sufficient registration)

	Althouse College of Education, London	The College of Education, Toronto	McArthur College of Education, Kingston	Teacher Education Section, Faculty of Ed., Univ. of Ottawa
Agriculture	●			
Art	●			
Biology	●	●	●	
Chemistry	●	●	●	
Chemistry and Biology	●	●	●	
Classics (Latin and Greek)		●		
Economics		●		
Education Physique et Hygiène				●
English	●	●	●	
English and Drama			●	
English and French	●	●		
English and German		●		
English and History	●	●	●	
English and Latin		●		
English and Spanish		●		
français				●
français et Histoire				●
français et Latin				●
French	●	●		
French and Anglais				●
French and German		●		
French and Italian		●		
French and Spanish		●		
Géographie				●
Geography	●	●	●	
Histoire				●
History	●	●	●	
Home Economics	●	●		
Italian and Latin		●		
Latin		●		
Latin (Langues et civilisation)				●
Latin and French		●		
Latin and Greek		●		

2 Type A Seminars offered in 1970 (cont'd)

(subject to sufficient registration)

	Althouse College of Education, London	The College of Education, Toronto	McArthur College of Education, Kingston	Teacher Education Section, Faculty of Ed., Univ. of Ottawa
Mathematics	●	●	●	
Mathématiques				●
Mathematics and Physics	●	●	●	
Music	●	●		
Physical and Health Education (Men)	●	●	●	
Physical and Health Education (Women)	●	●	●	
Physics	●	●	●	
Physics and Biology	●	●	●	
Physics and Chemistry	●	●	●	
Political Science		●		
Political Science and Economics		●		
Psychology		●		
Psychology and Sociology		●		
Science	●	●		
Sciences				●
Spanish and Latin		●		
Sociology		●		

3 – Business and Commerce Programs leading to Intermediate and Specialist Certificates

eligibility

The Specialist course is open only to the holders of High School Assistant's Certificates. For final dates of the acceptance of applications see the calendars of the colleges concerned.

available courses and location

Summer Programs for teachers who hold an Interim High School Assistant's Certificate or an Interim Elementary School Teacher's Certificate will be offered at London and Toronto as follows:

Accountancy, Intermediate and Specialist
Data Processing, Intermediate and Specialist
Marketing and Merchandising, Intermediate and Specialist
Secretarial, Intermediate and Specialist.

4 – Vocational and Occupational Summer Programs leading to Type A Certificates

(a)
Vocational

location of courses
The College of Education

(i)
The College of Education, Toronto, will offer the Initial and Completing sessions of a two-summer program, each of five-weeks' duration, leading to the Interim Vocational Certificate, Type A.

McArthur College of Education

(ii)
McArthur College, at Kingston, will offer the Initial Session only.

Althouse College of Education

(iii)
Althouse College, London, will offer the Completing Session only.

dates of courses

(iv)
These courses will begin June 29 and end on July 31, 1970.

Initial Session

(v)
To the Initial Session will be admitted a practising teacher who:

eligibility

— holds a Permanent Vocational Certificate, Type B, and
— has a statement from the Director of Education concerned that he has taught satisfactorily for at least two years, and
— can meet the conditions outlined in Department of Education Circular 612 (g), (Revised 1967). A copy of this circular is available from the college of education concerned.

Completing Session

(vi)
To the Completing Session will be admitted a person who has obtained standing in the Initial Session, **or**

eligibility

— holds a four-year degree in Applied Science (B.Sc. or B.A. Sc.) or Architecture (B. Arch.), or Nursing (B.Sc.N.) as approved by the college of education concerned, and
— holds an Interim Vocational Certificate, Type B, and
— has a statement from the Director of Education concerned that he has taught satisfactorily for a minimum of one year.

Note:
Candidates in this category will be required to complete a special program.

(b)
Occupational

location of course

Initial and Completing sessions leading to the Interim Occupational Certificate, Type A (Practical Subjects) will be offered at Toronto only. To the program will be admitted a practising teacher who:

eligibility

— holds a Permanent Occupational Certificate, Type B (Practical Subjects) and

— has a statement from the Director of Education concerned that he has taught satisfactorily for at least two years, and

— can meet the conditions outlined in Department of Education Circular 612 (g), (Revised 1967). A copy is available from the college of education concerned.

For detailed information about these programs, apply to:

The Director,
Technical and Industrial Arts Department,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario.

The Associate Registrar,
Althouse College of Education,
The University of Western Ontario,
1137 Western Road,
London, Ontario.

or

The Co-ordinator,
Technical Teacher Education,
McArthur College of Education,
Queen's University,
Kingston, Ontario.

5 – Industrial Arts Summer Programs leading to the Interim Specialist Certificate

location of course

Parts I, II and III of the three-summer sequence will be offered at The College of Education, Toronto, June 29 to July 31, 1970.

(a)

eligibility

To Part I may be admitted a candidate who:

Part I

— holds an Interim Intermediate Industrial Arts Certificate, and

— has taught Industrial Arts successfully for one year subsequent to obtaining the Intermediate Certificate, as confirmed by the superintendent concerned, and

— has seven grade 13 credits (two of which shall be English or français) or equivalent as approved by the college of education concerned.

Part II

(b)
To Part II may be admitted a candidate who has passed Part I.

Part III

(c)
To Part III may be admitted a candidate who has passed Part II.

Further information and application forms may be obtained from:

The Director,
Technical and Industrial Arts Department,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario.

6 – Summer Program in Physical and Health Education leading to the Interim Specialist Certificate

A six-week program leading to the Interim Specialist Certificate in Physical and Health Education, beginning June 29 and ending August 7, will be offered as follows:

women, in Kingston and Toronto
men, in Kingston, London and Toronto.

Application forms may be obtained from the college of education concerned.

7 – Program leading to the Specialist Certificate in School Librarianship

location of course

(a)
The program leading to the Specialist Certificate in School Librarianship will be offered at The College of Education, Toronto.

eligibility

(b)
To this course may be admitted candidates who:

(i)
hold an Intermediate Certificate in School Librarianship, and

(ii)
submit evidence of at least one year of successful school library experience subsequent to completion of Part II.

(c)
Further details regarding this course are available from:

The Principal of School Librarianship,
The College of Education,
371 Bloor Street West,
Toronto 181, Ontario.

J. F. Kinlin,
Assistant Deputy Minister,
Toronto, March 31, 1970

Appendix

	Number of weeks	Althouse College of Education, London	The College of Education, Toronto	Faculty of Education Lakehead University	McArthur College of Education, Kingston	Teacher Education Section, Faculty of Ed., Univ. of Ottawa	Ottawa	Begins	Ends
Business and Commerce Courses (for qualified teachers)									
Part I Intermediate	5	*●	●			**●		June 29	July 31
Part II Intermediate	5	*●	●			**●		June 29	July 31
Specialist	5	*●	●					June 29	July 31
Commercial-Vocational (VC2 & VC3)									
VC2 Part I	5		●					June 29	July 31
VC2 Part II	5		●					June 29	July 31
VC3 Part I	5		●					June 29	July 31
VC3 Part II	5		●				●	June 29	July 31
VC3 Part III	5		●				●	June 29	July 31
Completing Summer Course	7		●	●				June 29	August 14
Home Economics									
Part I	7	●						June 29	August 14
Part II	7		●					June 29	August 14
Part III	5		●					June 29	July 31
Part IV	5		●					June 29	July 31
Industrial Arts									
Elementary Part I	7		●					June 29	August 14
Elementary Part II	5		●					June 29	July 31
Elementary Part III	5		●					June 29	July 31
Intermediate Part II	5		●					June 29	July 31
Intermediate Part III	5		●					June 29	July 31
Specialist Part I	5		●					June 29	July 31
Specialist Part II	5		●					June 29	July 31
Specialist Part III	5		●					June 29	July 31
Initial Summer Course									
for mature students	8				●	**●		June 22 (Kingston) June 29 (Ottawa)	August 14 August 21
for Territorial Districts	8			●				June 29	August 21
Occupational (Practical) Type B (trades and/or services)									
Women Part I	6		●					June 29	August 7
Part II	6		●					June 29	August 7
Men Part I	6		●					June 29	August 7
Part II	6		●					June 29	August 7
Occupational (Professional) Type B									
Initial	7		●					June 29	August 14
Completing	7	●	●					June 29	August 14

* 6-week courses at Althouse College of Education, beginning June 29 and ending August 7.

** July 2 to August 21 (dates of 7-week course at Ottawa).
July 2 to August 14 (dates of 6-week course at Ottawa).
July 2 to August 7 dates of 5-week course at Ottawa).

Appendix (cont'd)

	Number of weeks	Althouse College of Education, London	The College of Education, Toronto	Faculty of Education Lakehead University	McArthur College of Education, Kingston	Teacher Education Section, Faculty of Ed., Univ. of Ottawa	Ottawa	Begins	Ends
Occupational (Professional) Type A									
Initial	5		●					June 29	July 31
Completing	5	●	●					June 29	July 31
Physical and Health Education									
Women Intermediate Part I	6		●					June 29	August 7
Intermediate Part II	6	●	●		●			June 29	August 7
Specialist	6		●		●			June 29	August 7
Men Intermediate Part I	6		●					June 29	August 7
Intermediate Part II	6		●					June 29	August 7
Specialist	6	●	●		●			June 29	August 7
Special Course for Teachers of Physical Education (women)	6		●					June 29	August 7
School Librarianship									
Intermediate Part I	6				●			June 29	August 7
Intermediate Part II	6	●						June 29	August 7
Specialist	6		●					June 29	August 7
Summer course for Teachers with Professional Training	6		●			**●		June 29	August 7
Type A Seminars (see page 22)									
Vocational Courses, Type B									
Initial	7		●			*●		June 29	August 14
Completing	7	●	●					June 29	August 14
Vocational Courses, Type A									
Initial	5		●		●			June 29	July 31
Completing	5	●	●					June 29	July 31

* 6-week courses at Althouse College of Education, beginning June 29 and ending August 7.

** July 2 to August 21 (dates of 7-week course at Ottawa).
July 2 to August 14 (dates of 6-week course at Ottawa).
July 2 to August 7 dates of 5-week course at Ottawa).

Index

	Section	
Academic qualifications for H.S.A. programs	I B 1 (a) (i)	4
Acceptance of position document	II B 1 (a)	26
Acting heads of departments	II A 1(g)	25
Acting principals and vice-principals	II A 1 (d)	24
Admission (granting of final admission)	II B 2 (g)	26
Admission to an Ontario College of Education	I A, B	4
– conditions of admission	I B	4
– to summer course for mature students	I B 1 (b) (ii)	5
– to summer course for students of Territorial Districts	I B 1 (b) (iii)	6
Art (in full-year program) option	I B 2 (b) (iv)	8
Boards		
– Instructions to, re employment of teachers	II B 1	25
Business and Commerce		
– chosen as an option in the "Professional Six" course	I B 1 (b) (iv) Note 1	7
– "double option"	I B 2 (a) (ii)	8
– lack of qualified staff	I B 6 (b)	15
– programs leading to Specialist and Type A certificates	III 3	30
– eligibility	III 3	30
– length of program and dates	III 1 and Note	27
– subjects offered	III 3	30
– Program for Vocational Teachers of Commercial Subjects C 2	I B 5 (a) (b) (c) and (d)	13, 14
– Program for Vocational Teachers of Commercial Subjects C 3	I B 6 (a) (b) (c) (d) and (e)	14-16
– limitations of C 2 and C 3 certificates	I B 6 (b)	15
Certificated teachers, preference over unqualified	II A 1 (a)	24
Citizenship requirements	I A 1	4
Colleges offering academic programs	I B 1 (a) (ii)	4
Colleges offering Vocational and Occupational programs	I B 1 (a) (iii)	5
Commercial-Vocational Certificates	I B 5 and 6	13-16
– Program (C 2)	I B 5 (a) (b) (c) and (d)	13, 14
– dates of course	I B 5 (a)	13
– courses available	I B 5 (c)	13
– Limitations of certificate	I B 6 (b)	15
– eligibility	I B 5 (b)	13
– qualification for permanent certificate	I B 5 (d)	14
– qualifying examination for admission	I B 5 (d) (ii)	14
– subjects of certification	I B 5 (d)	14
– where offered	I B 5 (a)	13
– validity of certificate	I B 5 (d) (i)	14
– Program (C 3)	I B 6 (a) (b) (c) (d) and (e)	14-16
– dates of course	I B 6 (a)	14
– courses available	I B 6 (d)	15
– eligibility	I B 6 (c)	15
– examination regulations	I B 6 (f)	16
– Limitations of certificate	I B 6 (b)	15
– permanent certification	I B 6 (g)	16
– subjects of certification	I B 6 (d)	15
– where offered	I B 6 (a)	14
– validity of certificate	I B 6 (b) (e)	15, 16
Completing Summer Programs	I B 1 (b) (i)	5
	I B 8 (a) (b) and (c)	17, 18
– eligibility for attendance	I B 1 (b) (i)	5
– location of centre	I B (b) (i)	5

	Section	
Credit (definition of)	I B 1 (a) (i) and Note *	4
Details of Employment Form	II B 1 (a)	25
Employment of Secondary School Teachers	II A and B	24-27
– general information	II A	24
Enquiries re Letters of Standing	I C 1 (d)	22
Fashion and Design graduates (Ryerson)	I B 3 (e)	11
Food Administration graduates (Ryerson)	I B 3 (e)	11
Full-year Programs	I B 1 (a)	4
	I B 2	8
Guidance as an option	I B 2 (b) (vi)	9
– background requirements	I B 2 (b) (vi)	9
Home Economics (option)	I B 2 (b) (v) and Notes (iii)	8, 9
– additional certification	I B 2 (b) (v)	8
– Fashion and Design graduates (Ryerson)	I B 3 (e)	11
– Food Administration Course (Ryerson)	I B 3 (e)	11
– in the full-year course	I B 2 (b) (v)	8
– Summer Programs (for teachers	I B 9	18
with basic certificates)	I B 2 (b) (v), I B 9	9, 18
– certification	I B 2 Notes (iii)	9
– discontinuance after 1970	I B 2 (b) (v), I B 9	9, 18
– where available as summer course option	I B 9	18
Industrial Arts Course	I B 1 (a) (iv)	5
– where offered	I B (a) (iv) and I B 10	5, 19
Industrial Arts Summer Programs	I B 10 (a) (b) and (c)	19
– Program for the Elementary Industrial Arts Certificate	I B 10 (a)	19
– Admission to Parts I and II	I B 10 (a) (ii)	19
– Program for Intermediate Certificate	I B 10 (c)	19
– Program for Interim Specialist Certificate	III 5	31
– Program for Supervisor's Certificate	I B 10 (b)	19
Initial Sessions (Instruction re)	I B 1 (b) (ii) and (iii)	5, 6
– for mature students	I B 1 (b) (ii)	5
– for Territorial District Students	I B 1 (b) (iii)	6
Instructions to boards re employment of secondary school teachers	II B 1 (a) and (b)	25, 26
– to students of Initial Programs	II B 2 (a) (b) (c) (d) (e) (f) and (g)	26, 27
Interchange of Basic Certificates	I D	23
Landed Immigrant Status	1 A (b)	4
	II A 1 (c)	24
Letter of Approval of Employment (temporary)	II A (g)	25
Letters of Permission	I E	23
– conditions for granting	II A 1 (b) (c)	24
– for candidates who fail to attend summer course	II A 1 (f) (i)	25
– principals and vice-principals (acting)	II A 1 (e) (i)	25
– teachers on Letters of Permission in 1969-70	II A 1 (g)	25
Letters of Standing	I C 1	21
– having the force of an Interim H.S.A. Type B	I B 1 (b) (iv), Note 2	7
– Renewable	I C 2	22
Librarianship (School Librarianship Program) (Part I and Part II)	I B 11 (a) (b) and (c)	20, 21
– Program leading to Specialist Certificate in School Librarianship	III 7	32
Mature Student (definition)	I B 1 (b) (ii)	6
Summer courses	I B 1 (b) (ii)	5, 6
Music Option (instrumental or vocal)	I B 2 (b) (iv)	8
Occupational Certificates (training leading to)	I B 4	11, 12

	Section	
for candidates without approved professional training	I B 4 (a) (b) (c) (d)	11, 12
– academic qualifications	I B 4 (a)	11
– contract	I B 4 (d)	12
– date and location of course	I B 4	11
– practical experience	I B 4 (b)	11
– technical and proficiency testing	I B 4 (c)	12
for candidates with approved professional training	I B 4 (e) (f) (g)	12
– alternate qualifications	I B 4 (f) (ii) (iii) (iv) and (v)	12
– contract	I B 4 (f) (vi)	12
– courses available	I B 4 (e)	12
– professional qualifications and experience	I B 4 (f) (i)	12
– requirements for certification	I B 4 (g) (i) (ii)	13
– Leading to Type A certificates	III 4 (b)	31
– Leading to Type B certificates	I B 4 (a) (b) (c) (d) (e) (f) and (g)	11, 12
Options (choice of)	I B 2 (a) (b)	8
– double option in Business and Commerce	I B 2 (a) (ii)	8
– first option	I B 2 (a)	8
– music	I B 2 (b) (iv) Notes (ii)	8, 9
– not requiring previous university background	I B 2 (b) (ii)	8
– second option	I B 2 (b) (i) (ii) (iii) (iv) (v) and (vi)	8 9
– for mature students	I B 2 (b) (iii)	8
Physical and Health Education	I B 7	16
(Special Program for teachers of Physical Education for girls)		
– conditions for eligibility	I B 7 (a) (i)	17
– conditions for employment	I B 7 (a) and (b)	16, 17
Physical and Health Education (summer program)	I B 2 (b) Notes (ii)	9
– Part I, men and women	I B 12 (a) (i)	21
– Part II, men and women	I B 12 (a) (ii)	21
– Program leading to Interim Specialist Certificate	III 6	32
– Positions held in 1969-70 by unqualified teachers	II A 1 (g)	25
– Private School candidates	II A 3	25
Procedures re engagement of Summer Course Students	II B 1	25
– chronological review	II B 3	27
– instructions to boards	II B 1	25
Professional Six-Weeks Program	I B 1 (b) (iv)	6, 7
Programs for Vocational Teachers of Commercial Subjects (C 2)	I B 5 (a) (b) (c) (d)	13, 14
Programs for Vocational Teachers of Commercial Subjects (C 3)	I B 6 (a) (b) (c) (d) and (e)	14, 15
Program leading to Interim H.S.A., Type B	I B 1, 2	4-9
Program leading to Industrial Arts Certificate	I B 10	19
Program leading to Interim Occupational B (practical)	I B 4	11
Program leading to Interim Occupational B (professional training)	I B 4	12
Program leading to Interim Vocational B Program (Regular)	I B 3	9
Program (Special Summer)		
– Special program for teachers of Physical Education for girls	I B 7 (a) (b)	16, 17

	Section	
Programs (Summer)	I B 1 (b)	5
Program (Summer) for teachers with professional training	I B 1 (b) (iv)	6
Program (Summer) in Physical and Health Education	I B 12 (a) and (b), III 6	21, 32
Proof of approved practical experience (Vocational)	I B 3 (a) (ii)	9
Proof of approved practical experience (Occupational)	I B 4 (b)	11
School Librarianship (program)	I B 11	20, 21
– Part I	I B 11 (a)	20
– Part II	I B 11 (b)	20
– Specialist	III 7	32
Statement of Applicant	II B 2 (c)	26
Statement of Provisional Acceptance	II B 1 (a)	26
Summer Programs	I B 1 (b) (i) (ii) (iii) and (iv)	5, 6
Summer Programs for Teachers with Professional Training	I B 1 (b) (iv)	6
– contents of course	I B 1 (b) (iv)	6, 7
– eligibility	I B 1 (b) (iv)	6, 7
– location of course	I B 1 (b) (iv)	6, 7
Technical Proficiency Examinations	I B 3 (d) (iii)	11
Territorial Students (Special Summer Course)	I B 1 (b) (iii)	6
– Completing Session	I B (b) (iii)	6
Tuberculin Test	I A 2	4
Type A seminar	III 1 (a) (b) and (c)	27
– eligibility	III 1	27
– duration of course	III 1, Note	27
– late applicants	III 1 Note	27
– list of seminars and locations	III 2	28, 29
University degree (approved)	I B 1 (a) (i)	4
Vocational Programs	I B 3	9-11
– academic qualifications	I B 3 (a) (i)	9
– approved trade experience required	I B 3 (b) (ii) (iii) (iv) (v)	9, 10
– alternative trade experience	and (vi)	10
– certification requirements	I B 3 (d) (i) (ii) and (iii)	10, 11
– contract requirements	I B 3 (a) (iv)	10
– equivalencies for academic admission requirements	I B 3 (b) (i) (ii) (iii) (iv) (v) and (vi)	10 10
– leading to Type A Certificates	III 4	30
– leading to Type B Certificates	I B 3	9-11
– Technical Proficiency Examinations	1 B 3 (d) (iii) Notes	11
X-Ray	I A 2	4